



कृषिमूला अर्थिदः

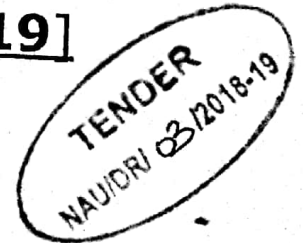
ASPEE COLLEGE OF HORTICULTURE AND FORSETRY
Navsari Agricultural University, Navsari-396450,
Gujarat

Tender Document

for

Bio-digester

[NAU/DR/03/2018-19]



2.

2.

3.

4.

From:

To,
The Principal and Dean
ASPEE college of Horticulture and Forestry,
Navsari Agricultural University,
Navsari 396 450, Gujarat

Subject: Submission of tender for Bio-digester, 2018-19 (NAU/DR/03/2018-19).

Sir,
I/We hereby submit the offer (duly filled) in response to the advertisement/tender notice for **Bio-digester, 2018-19** (NAU/DR/03/2018-19) in accordance with the terms and conditions of such supply and declare as under:

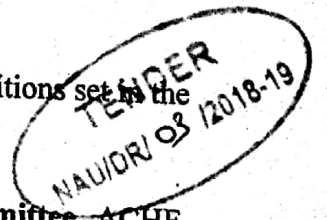
I/We hereby offer to supply to ASPEE college of Horticulture and Forestry, Navsari Agricultural University, Navsari in accordance with the terms and conditions, attached herewith.

I/We enclose herewith Tender Fee and EMD in favor of "AAO, ACHF, NAU, Navsari" drawn on State Bank of India, Navsari [Branch Code No. 3889] with following details.

Particulars	Amount	Amount in Words	DD No. and Date
Tender Fee	1,500/-	Rs. Fifteen Hundred only	
EMD	15,000/-	Rs. Fifteen Thousand only	

I/We carefully read and understood and agree to abide by the said terms and conditions ^{see in the} tender document hereto annexed and the description of the items.

I/We agree that in case of dispute, if any, the decision of **The Purchase Committee, ACHF,** Navsari Agricultural University, Navsari - 396 450 shall be final and binding upon me/us.



Signature of bidder
(with Stamp, Name and Designation)

1.

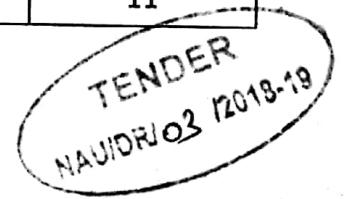
2.

3.

4.

Table of contents

Chapter	Title	Page No.
1	Tender Notice - NAU/DR/03/2018-19	4
2	Guidelines and Terms & conditions	5
3	Bidder Information	7
4	Checklist Document (Technical Bid Documents)	8
5	Tender Fee, EMD and Submission Address	9
6	Specification, Requirement and Scope of work for procurements	10
7	Price Bid of procurements	11



2. 2. 3. 4.

Chapter 1: Tender Notice - NAU/DR/03/2018-19

Tender Document for the purpose of Bio-digester

Within jurisdiction, Navsari Agricultural University, Navsari

Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari invites tender for the purchase of R&D scale Bio-digester of 500 liter capacity. The detail terms and conditions and tender document is available on www.nau.in under tender section.


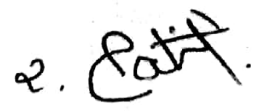


Tender available for downloading from website www.nau.in	13/08/2018 onwards (Tentative)
Last date for submission of Tender Fee, EMD and other documents. (Physical Submission by RPAD/ Courier/ Speed Post)	05/09/2018 up to 17:00
Tender Fees	Rs. 1,500/-
Earnest Money Deposits (EMD)	Rs. 15,000/-
Security Deposit (For qualifying bidders)	5% of Purchase amount
Tender submission/ Communication address	Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari- 396 450

The detail requirements, specifications of procurements and tender document will be published on website www.nau.in under tender section. If any future updates /corrigendum regarding tender will be there, it will be only published in website www.nau.in during tender period. Bidder may check www.nau.in periodically during tender period.

Place: Navsari
Date:

TENDER
NAU/DR/03/2018-19



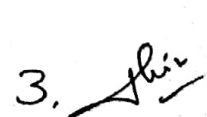
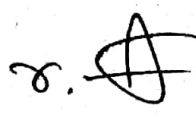
PRINCIPAL
ACHF, NAU. NAVSARI

1.  2.  3.  4. 

Chapter 2: Guidelines and Terms & conditions

1	The parties are expected to examine all the instructions, forms, terms and requirements in the tender document. Failure to furnish all or part of any information required for the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the party's risk and may result in the rejection of the bid.
2	Tender submission/ Communication address for throughout process is " Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari- 396 450 (Gujarat). "
3	The bidder must submit the Non-refundable tender fees of Rs. 1,500/- and refundable earnest money deposit/Security deposit of Rs. 15,000/- . Tender Fee and EMD must be in favour of "AAO, ACHF, NAU, Navsari" drawn on State Bank of India, Navsari [Branch Code No. 3889].
4	The bidders should have to quote the prices FOR destination at the site of NAU, Navsari in Indian Rupees for including each installation, configuring, commissioning, labour, transportation and taxes charges. Prices quoted must be firm and final and shall remain constant throughout the bid validity period of the contract and shall not be subject to any upward modifications.
5	Manufacturer/Authorized dealer should enclose authorization certificate (Attested photo copy) of manufacturing company. In case of authorized dealers, bids will be considered when they provide a letter of original authorization (not photocopy) from the manufacturer issued after the date of publication of this advertisement in favour of above address. Also, authorized dealer (bidder) must have to provide company details.
6	Bidder has to submit duly signed the tender documents in hard copy as per the checklist.
7	The bidder should ensure that duly furnished hard copy as per checklist must reach to the above address on or before last date of tender submission upto 17.00 hrs. Envelop should be marked as " Tender - NAU/DR/03/2018-19 for Bio digester ".
8	The GST charges are applicable on the price after discount as per the Government rules. No other charges will be acceptable.
9	The supply must be within the delivery period mentioned in the purchase order; otherwise the order will be automatically cancelled. If any technical reason for delay, consent of orderer is required.
10	The advance payment will not be made under any circumstances. Further, the payment of the supplies will be made after execution of the complete order.
11	Inability for the supply of goods within the stipulated period and as per the specification by the party after placement of an order will lead to forfeiture of tender deposit.
12	Parties must send manufacturing status to the office of Principal, ASPEE College of Horticulture and Forestry, Navsari Agricultural University, Navsari 396 450 (Gujarat).
13	Parties must call university officials before dispatchment of the digester for the quality check. Submit the Quality Testing report of the product from the recognized laboratory at their own cost. Similar quality must be maintained throughout the supply.
14	Mention warranty period of the product.
15	No correspondence shall be entertained after submission of tenders. Delivery should be done immediately after the placement of the order before the stipulated time period.

TENDER
NAU/DR/03/2018-19



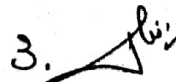

1.  2.  3.  4. 

16	Anything required for installation should be provided at free of cost by the bidder. No penalty or penal interest will be paid due to delay in the payment on the account of unforeseeable reasons. Discount if any offered, may please be specified. In the case of dispute, decision of the Navsari Agricultural University, Navsari will be final and acceptable to all the parties.
17	At any time prior to the last date of receipt of bids, the Purchaser, may, for any reason, whether at its own initiative, modify the tender document by an amendment.
18	The amendment will be notified through website (see www.nau.in). So all the bidders are requested to frequently visit the Navsari Agricultural University Website.
19	In order to afford the reasonable time for prospective parties to take the amendment into account for preparing their bids, the Purchaser may, at its discretion, extend the last date for the receipt of bids.
20	All necessary documents will be provided for exemption of Custom / Excise duty. Suppliers will have to follow the required procedure for getting exemption of Custom / Excise duty. The demurrage charges will not be paid in any circumstances by the university.
21	Travel and accommodation expenditures of man power for the installation and configuration will not be provided by Navsari Agricultural University.
22	It will be imperative on each party to fully acquaint them with Navsari Agricultural University's building conditions and factors which would have any effect on the performance of the work and / or the cost.
23	Selection of each bidders will be done on the basis of the overall grand total obtained.
24	Lowest price shall not be only criteria since our main emphasis will be on quality and efficiency of the product quoted.
25	The party shall supply the following documents at the time of Acceptance Test: Complete set of Technical/Operation and Maintenance Manual.
26	TDS on bill amount will be deducted as per government rules.
27	In case of any dispute, decision of The Purchase committee, ASPEE college of Horticulture and Forestry, Navsari Agricultural University, Navsari shall stand final. The jurisdiction for any legal dispute shall be in Navsari District court only.
28	Before submitting the application, manufacturer/authorized dealer has to solve the territory problems. After submission of the application, such problem will not be entertained by NAU.
29	If any of the required information is missing, the bid will be rejected straight away. If any kind of malpractice found regarding the details submitted by the bidder at any stage of procedure, then the bid will be immediately rejected and the party will be blacklisted for future endeavors.
30	University reserves all rights to cancel the part or whole rate contract without giving any reason. This shall not be challengeable in the court.

NAU/03/2018-19

We agree to abide by all the terms and conditions mentioned in this tender document.

SEAL & SIGNATURE OF BIDDER

1.  2.  3.  4. 

Chapter 3: Bidder Information

1.	Name of the Party/Company	:	
2.	Registration No. (Company/Industry/Shop act)	:	
3.	Address of the Party/Company (electricity or telephone bill, not older than 3 months or recent municipal tax receipt)	:	
4.	Phone No. Mobile No. Working email address	:	
5.	Fax No.	:	
6.	PAN Card No.	:	
7.	Adhar Card No.	:	
8.	GST No.	:	
9.	Any other details:	:	



We agree to abide by the terms and conditions of supply mentioned in this tender document.

Signature of Bidder
(With Stamp, Name & Designation)

1.

2.

3.

4.

Chapter 4: Technical Bid Document (Checklist for Documents)

Following Checklisted documents are required to be submitted in hardcopy with signed and stamp on each page. If, bidder is not submitting any of the document it will result in to disqualification from this tender.

Sr. No.	Document / Certificate	Way of submission
1	Tender Fee: Demand draft of Rs. 1,500/- (Non-Refundable).	Signed Hard copy
2	EMD: Demand draft of Rs. 15,000/- (Refundable).	Signed Hard copy
3	Terms and conditions duly signed on each page	Signed Hard copy
4	Original affidavit from the bidder that business entity is not black listed (notarized on Rs. 100 stamp paper).	Signed Hard copy
5	Checklist and declaration	Signed Hard copy
6	Bidders information	Signed Hard copy.
7	Technical/Operation and Maintenance Manual	Signed Hard copy
8	PAN card	Signed Hard copy
9	Adhar card	Signed Hard copy
10	GST certificate	Signed Hard copy
11	Address proof the Party/Company (electricity or telephone bill not older than 3 months or recent municipal tax receipt, any one)	Signed Hard copy
12	Valid Registration Certificate of bidder's firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration, any one).	Signed Hard copy
13	Income tax return (A.Y. 2015-16 2016-17 and 2017-18)	Signed Hard copy
14	Manufacturer certificate / Fresh Authorization Certificate (Brand-wise) in favor of "The Principal and Dean ASPEE College of Horticulture and Forestry, NAU, Navsari"	Signed Hard copy
15	Rate for Bio-digester as per specification	Signed Hard copy

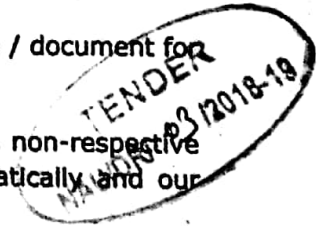
Note: All the above documents are mandatory; missing of any is subjected to rejection for tender bid.

DECLARATION

I/We solemnly declare that we have submitted all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.



Name of the Firm:

Place:

Date:

Signature of bidder
(With Stamp, Name & Designation)

2. 2. 3. 4.

Chapter 5: Tender Fee, EMD and Submission Guideline

Tender Fee: Bidder has to submit nonrefundable Tender Fee Rs. 1500/- in the form of Bank Draft in favor of "AAO, ACHF, NAU, Navsari.", payable at Navsari. Tender fee is compulsory for tender participation, without which tenders will not be considered.

Earnest Money Deposit (EMD): Tender shall be accompanied by an earnest money, without which tenders will not be considered. The amount of EMD Rs.15,000/- should be deposited in the form of Nationalized or Scheduled Bank Draft in favor of "AAO, ACHF, NAU, Navsari.", payable at Navsari.

Refund of earnest money: The earnest money of unsuccessful Bidder will be refunded.

Forfeiture of earnest money: The earnest money will be forfeited in the following cases:

- When Bidder withdraws or modifies the offer after opening of tender.
- When the Bidder does not deposit the security money after the work/purchase order is given.

Security Deposit: Successful bidder shall deposit security/performance guarantee money (5% of purchase/work order) in the form of Bank Draft in favor of "AAO, ACHF, NAU, Navsari.", payable at Navsari or Performance Bank Guarantee (25% of purchase/work order).

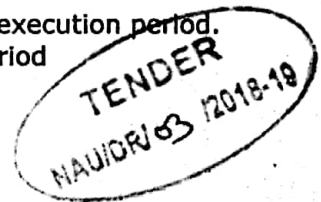
Refund of Security Deposit: The amount of security deposit will be refunded after completion of warranty period.

Forfeiture of Security Deposit: The security deposit will be forfeited in the following cases:

- When works/services are not successfully executed as per requirement mentioned in the tender document.
- When successful bidder terminate the works/services in during execution period.
- When any issue raised in quality or services during warranty period

Tender Fee, EMD and Tender Submission Address:

Principal,
ASPEE College of Horticulture and Forestry,
Navsari Agricultural University,
Navsari- 396 450



2. 2. 3. 4.

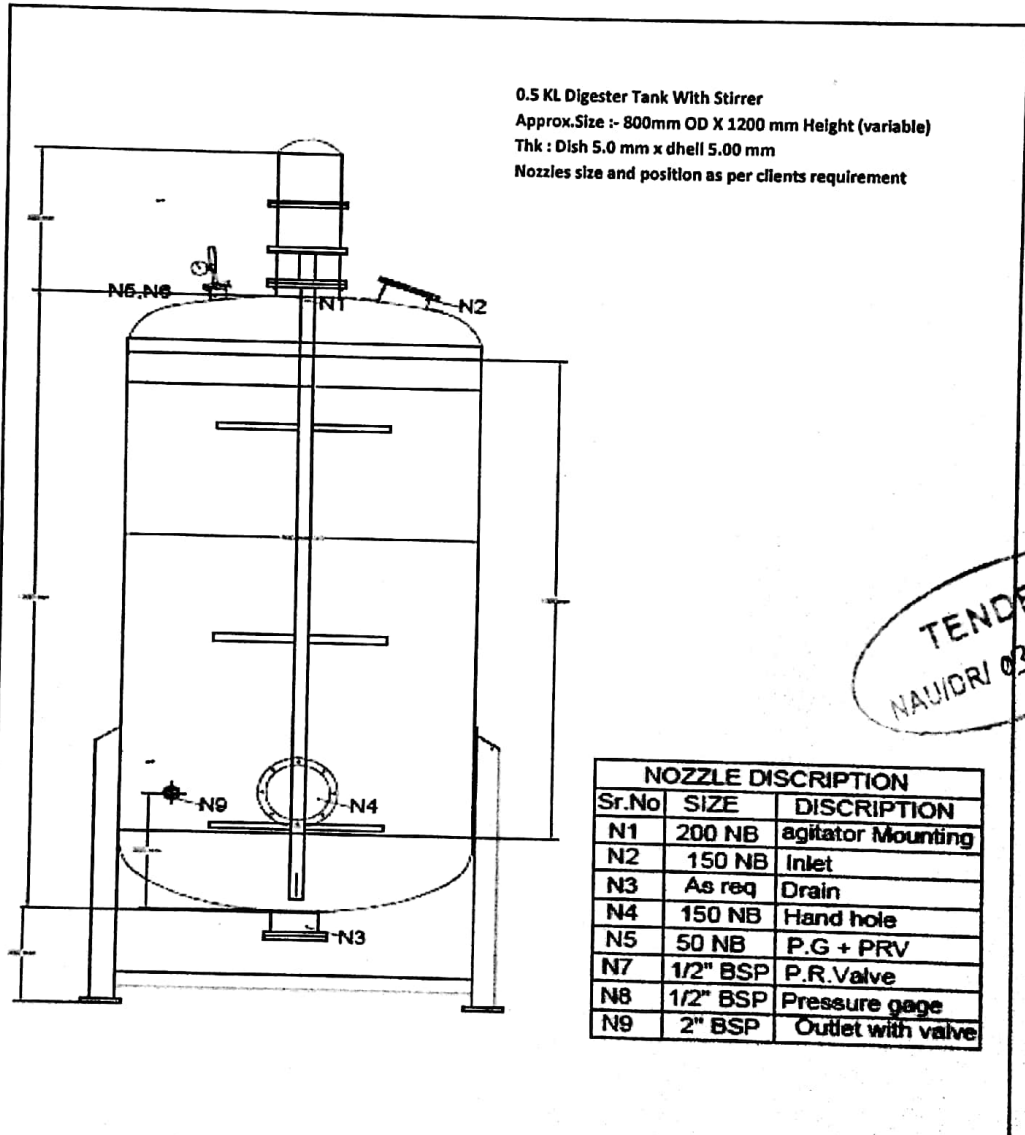
Chapter 6: Specification, Requirement and Scope of work for procurements

Detail Specification of Bio-digester (500 Liter)

- 0.5 KL Digester Tank With Stirrer
- MOC:- MS(IS-2062)

MAIN UNIT WILL BE COMPRISING OF FOLLOWING TECHNICAL SPECIFICATION

- Capacity :- 0.5 KL (500 Liter)
- Approx. Size :- 800mm OD X 1200 mm Height (variable)
- Inlet : 150 NB
- Outlet : 25 NB
- Drain : 150 NB
- Pressure gauge: 1-7 Kg/cm²
- Pressure Relief Valve : 1-5 kg
- Dishend Thk : 5mm
- Shell Thk : 5 mm

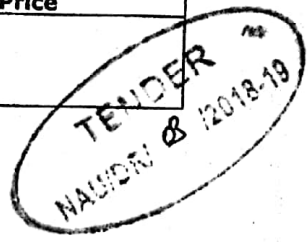


TENDER
 NAVIDRI 03 12018-19


1. *[Signature]* 2. *[Signature]* 3. *[Signature]* 4. *[Signature]*

Chapter 7: Price Bid of procurements

Sr. No.	Procurement Item	Price
1	Price of new Bio-digester (Mention CGST,SGST and other tax if any separately) as per specification given in Chapter 6 (on letter head)	



Signature of Bidder
(With Stamp, Name & Designation)

2.  2.  3.  3. 